

**Scrutiny Letters Log (20 May 2016 - 25 May 2017)**

Ave. Response Time (days): 18 (target within 21 days)

% responses within target: 71

No.	Committee / Panel / Working Group	Date	Main Issue(s)	Cabinet Portfolio	Letter Sent	Response Received	Days Taken	Reported to SPC (if applicable)
1	Committee	11-Apr	Cabinet Member Q & A	Enterprise, Development & Regeneration	24-May	01-Jun	8	13-Jun
2	Tackling Poverty Inquiry Panel	20-Apr	Proposed In-depth Inquiry	Anti-Poverty	26-May	Not required	n/a	n/a
3	Child & Family Services Performance Panel	11-Apr	Development of the Post-16 Service; Independent Residential Placement	Services for Children & Young People (Deputy Leader)	31-May	20-Jun	20	n/a
4	Service Improvement & Finance Performance Panel	06-Jun	Pre-decision scrutiny of Waste Management Commissioning Review Cabinet Report	Environment & Transportation	13-Jun	30-Jun	17	n/a
5	Committee	13-Jun	Pre-decision scrutiny of Castle Square Cabinet Report	Enterprise, Development & Regeneration	15-Jun	04-Jul	19	n/a (not public)
6	Schools Performance Panel	09-Jun	Cefn Hengoed Community School	Education	17-Jun	Not required	n/a	n/a

7	Tethered Horses Working Group	07-Jun	Further letter to Cabinet Member following response to conclusions / recommendations of the Working Group	Wellbeing & Healthy City	20-Jun	Not required	n/a	11-Jul
8	Adult Services Panel	21-Jun	Agreed terms of reference and agreed to invite 2 people to be co-optees	Adults & Vulnerable People	27-Jun	Not required	n/a	n/a
9	Service Improvement & Finance Performance Panel	22-Jun	Resquesting further information on PIs relating to the Tackling Poverty corporate priority	Anti-Poverty	06-Jul	07-Jul	1	n/a
10	Service Improvement & Finance Performance Panel	22-Jun	Comments on the Corporate Plan	Transformation & Performance	06-Jul	22-Jul	16	n/a
11	Committee	09-May	Cabinet Member Q & A	Environment & Transportation	07-Jul	29-Jul	22	12-Sep
12	Corporate Culture Inquiry Panel	06-Jul	Impact report	Transformation & Performance	12-Jul	Not required	n/a	08-Aug
13	Committee	13-Jun	Cabinet Member Q & A	Services for Children & Young People (Deputy Leader)	14-Jul	03-Aug	20	12-Sep
14	Child & Family Services Performance Panel	27-Jun	Performance Monitoring	Services for Children & Young People (Deputy Leader)	25-Jul	29-Jul	4	n/a
15	Adult Services Panel	05-Jul	Adult Services Improvement Plan	Adults & Vulnerable People	25-Jul	Not required	n/a	n/a

16	Committee	11-Jul	Cabinet Member Q & A	Wellbeing & Healthy City	27-Jul	17-Aug	21	12-Sep
17	Child & Family Services Performance Panel	25-Jul	CSSIW inspection reports Youth Justice & Early Intervention Service	Services for Children & Young People (Deputy Leader)	10-Aug	25-Aug	15	n/a
18	Service Improvement & Finance Performance Panel	15-Aug	Pre-decision scrutiny of CBPS Commissioning Review	Next Generation Services	17-Aug	08-Sep	22	n/a
19	Service Improvement & Finance Performance Panel	27-Jul	Revenue and Capital Outturn for 2015/16.	Finance & Strategy (Leader)	18-Aug	09-Sep	22	n/a
20	Committee	08-Aug	Cabinet Member Q & A	Education	01-Sep	08-Sep	7	10-Oct
21	Service Improvement & Finance Performance Panel	31-Aug	1st Quarter Budget monitoring	Finance & Strategy (Leader)	08-Sep	23-Sep	15	n/a
22	Schools Performance Panel	01-Sep	School Improvement Service and school reserves	Education	20-Sep	06-Oct	16	n/a
23	Adult Services Panel	24-Aug	Learning Disabilities	Adults & Vulnerable People	23-Sep	Not required	n/a	na
24	Child & Family Services Performance Panel	22-Aug	Performance Monitoring	Services for Children & Young People (Deputy Leader)	28-Sep	03-Nov	36	n/a
25	Committee	12-Sep	Cabinet Member Q & A	Anti-Poverty & Communities	11-Oct	01-Nov	21	14-Nov
26	Public Services Board Performance Panel	28-Sep	Outline of panel's work plan for 2016/17	Finance & Strategy (Leader)	18-Oct	28-Nov	41	n/a

27*	ERW Scrutiny Cllr Group	27-Sep	Letter to Joint Cttee - Outcome of regional ERW Groups discussions	Education	18-Oct	n/a	n/a	n/a
28	Child & Family Services Performance Panel	26-Sep	Western Bay Adoption Service Annual Report	Services for Children & Young People (Deputy Leader)	11-Oct	19-Oct	8	n/a
29	Service Improvement & Finance Performance Panel	21-Sep	1st Quarter performance monitoring - Housing Benefit & Council Tax Benefit performance indicators	Finance & Strategy (Leader)	25-Oct	16-Nov	22	n/a
30	Committee	10-Oct	Cabinet Member Q & A	Enterprise, Development & Regeneration	25-Oct			
31	Schools Performance Panel	19-Oct	Bryniago Welsh Medium Primary School	Education	03-Nov	Not required	n/a	n/a
32	Planning Working Group	19-Oct	Revised planning committee arrangements, section 106 agreements, the Call-In process, enforcement activity and the Planning Annual performance report	Enterprise, Development & Regeneration	10-Nov			
33	Service Improvement & Finance Performance Panel	02-Nov	Transformation Fund - further information requests. Requests an update on the Libraries Service Commissioning Review.	Finance & Strategy (Leader)	21-Nov			
34	Schools Performance Panel	16-Nov	Pupil Deprivation Grant Spend and Annual Audit of Schools	Education	29-Nov	Not required	n/a	n/a

35	Committee	14-Nov	Cabinet Member Q & A	Environment & Transportation	30-Nov			
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